



### Genealogical Request for Search (pre 1892 Records Only)

The Rooms Provincial Archives Division  
P.O. Box 1800, Station C, St. John's, NL, A1C 5P9  
**Phone:** 709-757-8030 **Email:** archives@therooms.ca

Search Information:

Circle only one:	Baptism	Marriage	Burial
Full Name:			
Approximate Date or Year:			
Place of residence when record was created:			
Religious Denomination:			

Requested by:

Name:	
Address:	
Phone Number:	E-mail:

- \$23.00 per search payable when the request is submitted. This cost includes the twenty-dollar fee plus 15% HST (Harmonized Sales Tax) which applies to all orders. Cheques or money orders are payable to The Rooms Corporation.
- For international clients, payment must be made in Canadian funds. Canadian money orders, Canadian bank drafts, VISA and MasterCard accepted.

Visa	Mastercard	Amex	Name on Card:
Card Number:			Expiry Date:

- Eleven (11) years will be searched (the year requested and five years either side of that date).
- Form must be completed in full to conduct a search.
- Name only one place of residence and one religious denomination per form.
- If a record is located, the complete information will be extracted and mailed to you
- See Guidelines for Genealogical Inquiries for further information.

PRIVACY NOTICE: Collection of personal information is in accordance with Access to Information and Protection of Privacy (ATIPP) Act, 2002 (NL) and will not be shared with anyone else. For further information see <http://www.justice.gov.nl.ca/jusUcivil/atipp>.

Please forward completed form and attachments to  
The Rooms Provincial Archives Division at the address given above.